**APPLICATION**

**Administrative Form**

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| **Institution:** |  |

**Institution Contact Person**

|  |  |
| --- | --- |
| Surname or family name: |  |
| Given name or initials: |  |
| Title or position: |  |
| Telephone: |  |
| Email Address: |  |

Institution’s preferred language for correspondence with the Tri-agency Institutional Programs Secretariat:

|  |
| --- |
| English |[ ]
| French |[ ]

**Information related to the Competition 2 Letter of Intent**

Has the proposal changed between the Letter of Intent stage and the present application?

|  |
| --- |
| Yes |[ ]
| No |[ ]

If yes, please describe the changes (250-word maximum):

|  |
| --- |
|  |

**Signature and Submission**

Notice to Institutions

Only institutions successful at the Letter of Intent (LOI) stage are invited to submit an application. A scientific strategy that differs significantly from the contents of the LOI (with respect to the area of research and its alignment with ST&I priority research areas) will not be considered in the application submission for Competition 2.

If the lead institution proposes to transfer a portion of the grant amount to other Canadian postsecondary institutions eligible under the Fund, either for implementation of the institutional strategy (Part A) or the scientific strategy (Part B), the representative (president, rector or principal of the institution, or authorized representative) for each institution must sign a separate signature page. All pages must be included in the application package submitted by the lead institution.

On behalf of our institution,      , I confirm that the general conditions governing the Canada First Research Excellence Fund, as outlined on the program’s website, are understood and hereby accepted by the institution involved in this application.

It is agreed that the use and disclosure of information by the Canada First Research Excellence Fund, as outlined on the program website, are understood and hereby accepted by the institution.

I understand that maintaining public trust in the integrity of researchers and research administrators is fundamental to building a knowledge-based society. By submitting an application to the Fund, or by accepting funding from the Social Sciences and Humanities Research Council, Natural Sciences and Engineering Research Council, or Canadian Institutes of Health Research, I affirm that I and all parties involved in this application have read and agree to respect all the policies of these agencies that are relevant to the research activities proposed herein, including the *Tri-Agency Framework: Responsible Conduct Of Research*. In cases of serious breach of agency policy, the agency may publicly disclose any information relevant to the breach that is in the public interest, includingthe names of the parties involved, the name of the institution(s) where they were or are currently employed, the nature of the breach, and the recourse imposed against me and/or the parties involved. I accept this as a condition to applying for and receiving agency funding and I consent to such disclosure.

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Signature of institutional representative Title (President, Rector or Principal of the institution, or authorized representative)

**Date:**

 dd/mm/yyyy

Please print, sign and mail the original of this signature page to the Secretariat at:

Tri-agency Institutional Programs Secretariat

350 Albert Street, 16th Floor

P.O. Box 1610

Ottawa, Ontario K1P 6G4